



FAQs

Payroll giving advice for employers

Payroll giving is a tax-free way for your staff to make a regular donation to causes they care about through their pay. It's simple to set up and run and is an excellent way to support your employees' charitable giving.

What are the benefits for your business?

- It's quick and easy to set up and run, and demonstrates commitment to the causes that your employees care about
- It provides a fantastic way to get employees involved in making a difference, enhancing your business' charitable giving, with little effort or cost to you
- You will be eligible to apply for a Government backed [Payroll Giving Quality Mark Award](#) for staff participation in the scheme

What are the benefits for your employees?

- It's simple to sign up, flexible and a tax effective way to give making their donation go further
- Employer matched giving can increase the value of their donation

How do I set up a scheme for my employees?

To set up a Payroll Giving scheme, you will first need to sign up with one of the Payroll Giving Agencies below who act as the liaison between charities and employers. Payroll Giving agencies are approved by HMRC to pass employee deductions from the donor's gross salary to their chosen charities.

[Charities Aid Foundation \(CAF\)](#)

[Charitable Giving](#)

[Charities Trust](#)

The process is really simple and they will provide you with all of the information and support you need to get set up and run your Payroll Giving scheme.

For further advice on getting set-up with a Payroll Agency, please feel free to contact our team on 02920 668464 or via email at dosomething@thewallich.net and we'll be happy to talk you through it.

Payroll giving FAQs

1. How will my donation make a difference?

All donations, no matter how big or small make a real difference to people who are homeless or at risk of becoming homeless. For example:

£60 (£5 a month) could pay for 80 hot meals for people forced to sleep rough, where this may be their only guaranteed meal that that day.

£120 (£10 a month) could pay for a training course to help get someone back into work, breaking the cycle of homelessness

£240 (£20 per month) pays for a bed for a week at one of our emergency Nightshelters, providing safety, warmth and food for someone who would otherwise have no option but to spend a night on the streets.

2. How does my donation cost me less?

Payroll giving donations are taken from your gross salary before tax has been deducted. If you pay tax at the standard rate of 20%, a £10 donation will only cost you £8 as we receive the extra £2 (20%) back from the taxman.

3. What if I'm a higher rate tax payer?

You will receive tax relief at the highest rate of tax you pay.

For example, if you pay tax at the higher rate of 40%, then a £10 donation will only cost you £6 as we'll receive the extra £4 (40%) from the taxman.

4. Can I give to more than one charity?

Yes - you can give to as many causes as you want through Payroll Giving providing they are registered UK charities

5. What happens if I change job?

Your donation will automatically stop if you change jobs. If you'd like to continue giving in this way, you'll just need to set up your gift again with your new employer. For help in doing this please feel free to contact our team on 02920 668464 or email at dosomething@thewallich.net and will be happy to help.

6. Is there an administration fee?

Yes - Payroll Giving schemes are administered by Payroll Giving Agencies who act as the liaison between charities and employers. Payroll Giving agencies are approved by HMRC to pass employee deductions from the donor's gross salary to their chosen charities

The administration fee they charge is 25p per donor, per month and some employers will choose to pay this small administration fee so the charities receive the full amount of the donation.

7. How do I know that you have received my donation?

When we are notified of your first payment, we'll contact you to say thanks and to let you know the difference that your gift will make to people affected by homelessness. Payroll Giving donations will also show as deductions on your payslip.

8. What if my employer doesn't have a scheme?

If you'd like help getting your employer to set up a scheme, contact our team on 02920 668464 or email dosomething@thewallich.net and will be happy to help your employer get set up.

9. Who can I contact if I need more information?

If you need any further information, please feel free to contact our team on 02920 668464 or email at dosomething@thewallich.net and will be happy to help.