

Running a Workplace Lottery for Charity

Terms & Conditions

The Promoter

<<INSERT BUSINESS NAME>><<ADDRESS_BLOCK>>, <<Licensing Authority>>, <<Responsible Person>>

The Beneficiary

The Wallich, The Wallich Cardiff Hub, 18 Park Place, Cardiff, CF10 3DQ. Registered Charity Number 1004103.

Entry

Entry is restricted to permanent contracted << BUSINESS NAME >> staff members who are eligible to take part as soon as they join the business.

Tickets cost £X and payment will be deducted directly from your salary after tax on <<PAYROLL TIMESCALE>> of each month and are restricted to one entry per person. On joining the Staff Lottery you will be entered into the draw following receipt of payment each month.

Entries received on or before the <<KEY DATE>> will be entered into the draw for that month. Entries received after <<KEY DATE>> will be entered into the following months draw and for each subsequent draw until you cancel your subscription or leave <<BUSINESS NAME>>.

If you would like to join the lottery, please contact <<PAYROLL CONTACT>> to confirm that you would like to join the lottery and that you are happy for £X to be deducted from your salary each month.

If you decide that you would no longer wish to participate in the staff lottery, you can cancel your subscription at any time by emailing <<PAYROLL CONTACT>>. On cancellation, your number will be removed from the draw and reassigned to any subsequent new players.

The Draw

The draw will take place each month following payroll processing at <<BUSINESS ADDRESS>> and tickets will be drawn at random by <<DEDICATED PERSON>> using a blind draw. The Winner will be announced by email shortly after each draw.

The total proceeds of the lottery each month will be split with half being paid to the winner and half to The Wallich to support people experiencing homelessness in Wales.

Self-exclusion

While most people gamble within their means, we recognise gambling can be a problem for some.

If you or a family member feels that they are experiencing problems with gambling, you can seek advice and support from trained counsellors at Gambleaware by calling free on 0808 8020 133 or via their website www.gambleaware.co.uk.